



The University of Texas of the Permian Basin  
**CRIMINAL BACKGROUND CHECK FORM**  
Human Resources

Rev. 15 November 2011

I hereby authorize The University of Texas of the Permian Basin to obtain and/or its agent to obtain and furnish information to the University related to my criminal background. I consent to providing my fingerprints if required in connection with the criminal background check. I hereby release The University of Texas of the Permian Basin and all its agents and employees, the law enforcement agency, and all employees of law enforcement agencies furnishing information from all liability resulting from the furnishing of this information to the University. I certify that the statements made by me on this form and in connection with my application whether on this form or not, are true, complete and correct to the best of my knowledge and belief and I understand that any misstatement, falsification, or omission of information shall void my application and be grounds for refusal to hire or, if hired, termination. I certify that I will report in writing any charges or conviction, excluding misdemeanor offenses punishable only by fine, occurring after the date of this application to the University Office of Human Resources. If circumstances require that an offer be made before the completion of an investigation, the offer is contingent on the completion of a satisfactory criminal background investigation. I understand that any false statements made herein will void my Application for Employment and any actions based on it.

Applicant/Employee Signature \_\_\_\_\_

Date \_\_\_\_\_

**THIS SECTION TO BE COMPLETE BY THE EMPLOYING DEPARTMENT**

**\*\* Attach a copy of a valid state issued identification card or drivers license \*\***

Applicant/Employee status: Faculty \_\_\_\_\_ Staff \_\_\_\_\_ Student \_\_\_\_\_

Posting Number: \_\_\_\_\_ Posted Job Title: \_\_\_\_\_

Department Name: \_\_\_\_\_ Department Phone Number: (ext) \_\_\_\_\_

Department Contact: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Send this completed form to UTPB Human Resources Fax # 432-552-3747